

TDK Business Ethics & Compliance Helpline for Southeast Asia & India

In order to prevent the violation of laws, regulations, and the TDK Code of Conduct, detect such deeds, and act upon them quickly, the TDK Group provides a helpline service enabling all TDK Group employees wishing to help establish a good compliance system to report violations, including, but not limited to, cartels, corruption, conversion, and executives' misconduct.

You can contact the helpline office by (1) e-mail, (2) telephone, or (3) postal mail or parcel delivery service. The address and usable languages are as follows:

Reporting method	Address	Languages
1 E-mail	tdk_asia_helpline@amt-law.com	Chinese, English, Japanese, Malay, Thai
2 Telephone	+65-64381797 (Country code 65 for Singapore)	English, Japanese, (Chinese)
3 Postal mail or parcel delivery service	TDK Group Helpline Manager, Anderson Mori & Tomotsune (Singapore) LLP 9 Raffles Place #17-01, Republic Plaza, Singapore, 048619	Chinese, English, Japanese, Malay, Thai

In the event of making a report, please include the following information as much as possible:

- 1** Name of the reporter, name of company or office, job title (can be omitted if anonymity is preferred)
- 2** Names of violator, victim, witness, and other persons involved
- 3** Date and place of compliance violation
- 4** Operation in which the violation occurred (sales, purchasing, manufacturing, etc.)
- 5** Circumstances in which the violation was committed; presence and location of documents or materials serving as evidence; etc.